

Wisconsin Individual Income Tax Payment Instructions

Link to WI Department of Revenue online payment system:

<https://www.revenue.wi.gov/Pages/OnlineServices/Pay.aspx>

The screenshot shows the Wisconsin Department of Revenue website. The header includes the state logo, the department name, a search bar, and navigation links for ONLINE SERVICES, BUSINESSES, INDIVIDUALS, TAX PROFESSIONALS, GOVERNMENTS, and UNCLAIMED PROPERTY. The main heading is "Make a Payment". Below this, there is a section titled "Make a Payment" (circled in red) with a plus sign. It contains instructions for individuals and businesses. A list of payment methods is shown, with "Automatic Withdrawal" and "Credit or Debit Card" circled in red. Other methods include "Check or Money Order" and "Cash". Below the list are links for "Can't Pay in Full?" and "Estimated Payments and Prepayment of Tax", each with a plus sign.

How to Pay Estimates & Balances Due to WI

- Once you are on the WDOR website, click **Make a Payment**
- Selection Payment Method:

- RECOMMENDED** → ○ **Automatic Withdrawal** via **Quick Pay** – this service is free & you decide what date the payment is withdrawn from your bank account (checking or savings)
- **Credit or Debit Card** – card payments are made through ACI Payments, Inc.
 - A convenience fee of \$1.00 is charged for payments less than or equal to \$40
 - A convenience fee of 2.5% of the payment amount is charged for payments more than \$40
- For **Automatic Withdrawal** payment method, select **Quick Pay**
- Select Account Type: **Individual Income Tax**
- Select Payment Type:
 - Select **Return Payment** if you are paying a balance due
 - Select **Estimated Payment** if you are paying an estimate for a future tax year
- Enter the applicable tax year, your social security number, first name, and last name
 - Note: It is important to verify you have the correct tax year for balance due or estimate purposes to ensure the payment is applied to the appropriate year*
- Enter your bank account information and verify all inputs are correct before hitting the **submit** button
- Print the confirmation page for your records

If you made an error and the payment submission has been processed, contact the WI Department of Revenue at (608) 266-2486 for assistance.